CSEPP Policy Paper 17
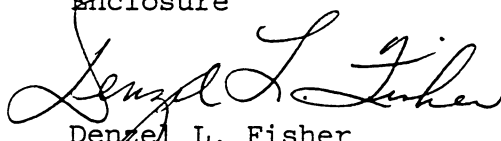
PROTOCOLS FOR COMMUNICATION WITH ARMY SOLDIER AND BIOLOGICAL CHEMICAL COMMAND (SBCCOM) CSEPP TECHNICAL SUPPORT STAFF

In order to facilitate efficient and effective communication, protocols for providing SBCCOM technical support and information to the off-site Chemical Stockpile Emergency Preparedness Program (CSEPP) community were developed. The attached charts outline the resulting communication protocols for use by the CSEPP community in processing requests for SBCCOM technical support/information that could initiate at any level.
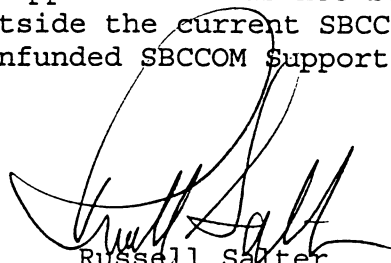
Requests are grouped into three categories:

1. Requests that require a simple response to a technical question (Chart 1 - Requests for SBCCOM Technical Information);

2. initiation of technical assistance/support that has been previously approved, and can be accomplished within existing SBCCOM funds availability (Chart 2 - Requests for Approved/Funded SBCCOM Support); and

3. initiation of technical assistance/support that has not been previously approved, and/or fall outside the current SBCCOM budget (Chart 3 - Requests for Unapproved/Unfunded SBCCOM Support).

Enclosure

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COMMUNICATIONS PROTOCOL FOR SBCCOM TECHNICAL SUPPORT/INFORMATION

CHART 1
REQUESTS FOR SBCCOM TECHNICAL INFORMATION

County	R						
State		R					
Region			R				
SBCCOM	A	A	A		A	A	A
HQ FEMA	I	I	I		R		
DA IL&E						R	
Depot/Activity							R

R - Requestor
I - Inform (and inform higher/lower as required)
A - Approve
↓ - Review and forward as required

CHART 2
REQUESTS FOR APPROVED/FUNDED SBCCOM SUPPORT

County	R						
State	↓	R					
Region	A	A	R/A				
SBCCOM				R/A			
HQ FEMA	I	I	I	I	R/A	I	I
DA IL&E				I	I	R/A	I
Depot/Activity							R

R - Requestor
I - Inform (and inform higher/lower as required)
A - Approve
↓ - Review and forward as required

CHART 3
REQUESTS FOR UNAPPROVED/UNFUNDED SBCCOM SUPPORT

County	R						
State	↓	R					
Region	↓	↓	R				
SBCCOM				R			
HQ FEMA	A	A	A	A	R/A	A	A
DA IL&E	A	A	A	A	A	R/A	A
Depot/Activity							R

R - Requestor
I - Inform (and inform higher/lower as required)
A - Approve
↓ - Review and forward as required